



2008-2009 Special Condition Application Independent

Student's Name: _____ Social Security #: _____

This form may be used for the 2008-2009 school year, if the financial situation of you (or your spouse) has recently changed because of:

- | | | |
|---------------------------------------|-----------------------|----------|
| A | B | C |
| Loss of employment income or benefits | Separation or divorce | Death |

Please check the following circumstances which best describe the change in your (or your spouse's) financial situation. If you do not meet at least one of the conditions, you are not eligible for a *Special Condition Evaluation*.

A	<input type="checkbox"/> 1. You worked 25 hours a week or more for at least 30 weeks in 2007, but you have had a major loss in employment income in 2008. Write in the number of weeks in 2008 that you have been out of work with the beginning date. Give information only about yourself, not about your spouse. _____ Number of Weeks Required: (Copy of 2007 tax return with W-2's if already filed) or signed letter from 2007 employer on company letterhead stating beginning and ending dates of employment and hours worked per week. Signed letter(s) from all 2008 employers stating beginning (and ending if applicable) date(s) of employment, hours worked per week, and hourly wage rate. *Military consideration – Need to bring in DD214 and last pay stub.
	<input type="checkbox"/> 2. Your spouse, who earned money in 2007, has lost his or her job and/or has had a major loss in employment income for 2008. Write in only the number of weeks in 2008 that your spouse already has been out of work and the beginning date. Don't give information about yourself here. _____ Number of Weeks Required: Signed letter from spouse's 2007 employer stating beginning and ending dates of employment and hours worked per week. Signed letter(s) from all 2008 employers stating beginning and ending dates of employment, hours worked per week, and hourly wage rate. *Military consideration – Need to bring in DD214 and last pay stub.
	<input type="checkbox"/> 3. You (or your spouse) received unemployment compensation or some untaxed income or benefit in 2007, but have completely lost that income or benefit in 2008. The untaxed income or benefit must be from a public or private agency, from a company, or from a person because of a court order. (Don't include loss of veterans educational benefits.) Untaxed income and benefits include things like social security benefits, court-ordered child support, untaxed retirement or disability benefits, welfare benefits, etc. Required: Signed documents from applicable agency stating benefit received in 2007 and date of termination of benefit. Copy of 2007 tax return with W-2 forms if already filed.
B	<input type="checkbox"/> You have already applied for Federal student aid, and since that time, you and your spouse have separated or divorced. Write in the date of your separation or divorce. _____ / _____ / _____ Required: Signed letter from an attorney stating that you have filed for divorce. Notarized statement with date of your separation.
C	<input type="checkbox"/> You have already applied for Federal student aid, and since that time, your spouse has died. Write in the date that your spouse died. _____ / _____ / _____

NOTE: Verification documents must be submitted with this form.

SEE REVERSE SIDE

Name: _____ SSN: _____

Before an adjustment can be made to your status, you must provide complete information regarding your estimates of the change in financial situation for you (or your spouse) for 2008. Please provide the best possible estimates for the period of January 1, 2008 to December 31, 2008. Additional documentation may be required.

WHAT YOU (AND YOUR SPOUSE) EXPECT YOUR INCOME TO BE IN 2008

	Student	Spouse
Estimated 2008 taxable income (wages, interest income, etc.):		
In 2008 how much will be earned from work? (Yearly)	\$ _____	\$ _____
In 2008 how much will be received in unemployment benefits? (Yearly)	\$ _____	\$ _____
Estimated 2008 untaxed income and benefits:		
Social Security benefits (Yearly)	\$ _____	\$ _____
Temporary Assistance for Needy Families (TANF) (Yearly)	\$ _____	\$ _____
Other untaxed income and benefits (Yearly)	\$ _____	\$ _____

CERTIFICATION

All of the information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I realize that my file will be selected for verification and I must submit a copy of my U.S. income tax return with any W-2's or 1099's. I also realize that if I do not give proof when asked, my file may not be processed for financial aid.

Student's Signature

Date

Spouse's Signature

Date

Financial Aid Office Use Only

Professional Judgment/Override by: _____ Date: _____

Comments: _____

