



Clubs and Organizations 2008-2009 Semester Report Packet

ALL PAGES MUST BE TYPED. For more information or additional information regarding the Clubs and Organizations program or semester report packet please visit your campus Office of Student Life or call 512.223.8233.

Club/Organization Name _____

Date Submitted/Received _____

Club or Organization

Please check one.

- Club
- Phi Theta Kappa
- Student Government Association

Type of Club/Organization

Please check one.

- | | |
|--|---|
| <input type="checkbox"/> Academic/Educational | <input type="checkbox"/> Recreational/Health |
| <input type="checkbox"/> Community/Volunteer Service | <input type="checkbox"/> Religious |
| <input type="checkbox"/> International/Cultural | <input type="checkbox"/> Visual/Performing Arts |
| <input type="checkbox"/> Political/Social Issues | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Professional/Vocational | |

Primary Campus Affiliation

Please check one.

- | | |
|---|--|
| <input type="checkbox"/> Cypress Creek Campus | <input type="checkbox"/> Rio Grande Campus |
| <input type="checkbox"/> Eastview Campus | <input type="checkbox"/> Riverside Campus |
| <input type="checkbox"/> Northridge Campus | <input type="checkbox"/> South Austin Campus |
| <input type="checkbox"/> Pinnacle Campus | |

Semester Report Checklist

- Officer Contact information
- Membership List: Attach current group members with student ID numbers.
- Meeting Dates: Attach list of semester meeting dates, time, location, and attendance.
- Fund-raisers: Attach list of fund-raisers, dates, locations, and amount raised.
- Event Summaries: Attach list of events, event summaries, and event descriptions.



Officer Contact Information

President

Name: _____

Phone: _____ Email: _____

Major: _____ Years attended ACC: _____

Treasurer

Name: _____

Phone: _____ Email: _____

Major: _____ Years attended ACC: _____

Secretary

Name: _____

Phone: _____ Email: _____

Major: _____ Years attended ACC: _____

Optional Officer

Name: _____ Title: _____

Phone: _____ Email: _____

Major: _____ Years attended ACC: _____

Optional Officer

Name: _____ Title: _____

Phone: _____ Email: _____

Major: _____ Years attended ACC: _____

Group Contact Information

Group email address to be published in SL materials: _____

Group or advisor phone number to be published in SL materials: _____

Authorization

President Signature _____

Secretary Signature _____

Advisor Signature _____

Co-Advisor Signature _____

Fund-raisers

Attach list of fund-raisers, dates, locations, and amount of funds raised.

Fund-raiser	Date	Location	Amount Raised

Semester Report Event Summaries

Attach list of events, event summaries, and event descriptions.

Include date, time, location, and participants for each event. Categorize each event as:

- A=Academic
- CS=Community Service
- C=Cultural
- SL=Student Life

Event	Date	Location	Type of Event				Participants	Amt. of SL Funds Used
			A	CS	C	SL		



Requirement Check List

Please check all completed requirements.

Recognized Organization

- Two student representatives must attend Nuts and Bolts Session each semester.
- Phi Theta Kappa Vice Presidents/Student Government Association Senators for each campus must attend all Interclub Council meetings. Two per semester, one is at Nuts and Bolts.
- Produce one event on campus per semester (excludes fund-raisers).
- Participate in Project: Build a Park (fall semester).
- Participate in two of The Orientation Programs (TOP) per semester.
Attach proof of participation forms.
- Participate in one Club Fair per semester. (Typically mid semester).
- Update bulletin boards on each campus at least once per semester.
- Officer Co-Curricular profile updates.

Recognized Club

- A minimum of one representative must attend all Interclub Council meetings.
Two per semester.
- Two student club representatives must attend Nuts and Bolts Session each semester.
- Produce one event on campus per year (excludes fund-raisers).
- Participate in one Club Fair per semester.
- Participate in Project: Build a Park (fall semester) or approved community service project.

Outstanding Accomplishments

Obstacles

Comments/Suggestions
