

Table of Contents

About the College	3	Journalism	113
2002-2003 Board of Trustees and President	5	Legal Assistant	114
Academic Calendar	6	Management	115
General Information	13	Marketing	117
Admissions	14	Mathematics	118
International Students	17	Medical Coding	118
Registration Procedures	19	Medical Laboratory Technology	119
Tuition and Fees	19	Music	120
Financial Aid	26	Nursing (Licensed Vocational)	120
Assessment & Testing	28	Nursing (Professional)	121
Academic Policies	33	Occupational Therapy Assistant	123
Academic Programs	39	Office Administration	124
Articulation and Transfer of Credit	48	Personal Fitness Trainer	127
Program Locations by Campus	51	Pharmacy Technician	128
Degree Plans	55	Philosophy	129
Accounting	57	Photographic Technology	129
Anthropology	59	Physical Science	131
Art	60	Physical Therapist Assistant	133
Automotive Technology	60	Physics	134
Biology	63	PreMed	134
Biotechnology	64	Psychology	135
Building Construction Technology	65	Quality Assurance	135
Business Administration	67	Radio-Television-Film	136
Cardiovascular Interventional Radiology	67	Radiology	137
Chemistry	68	Real Estate	139
Child Development	68	Social Work	139
Commercial Music Management	72	Sociology	140
Computer Information Technology	73	Sonography	142
Computer Science	76	Speech	143
Creative Writing	76	Surgical Technology	143
Criminal Justice	78	Technical Communications	145
Culinary Arts	78	Travel and Tourism	146
Dance	79	Visual Communication Design	147
Digital Publishing and Graphics Technology	80	Welding Technology	148
Drama	83	Course Descriptions	153
Economics	84	Code Cross Reference by Discipline	154
Electronics	84	Code Cross Reference by Code	156
Emergency Medical Services Professions	90	Accounting	159
Engineering	91	Air Force Science	161
Engineering Design Graphics	92	Allied Health Science	162
English	95	Anthropology	162
Financial Management	95	Art	163
Fire Protection	96	Astronomy	164
Foreign Language	97	Automotive Technology & Outdoor Powered	
General Studies	97	Equipment	165
Geography	100	Biology	167
Geology	100	Biotechnology	169
Geomatics	101	Building Construction Technology	170
Government	102	Chemistry	173
Health & Kinesiology	102	Child Care & Development	173
Heating Air Conditioning & Refrigeration		Commercial Music	176
Technology	103	Computer Information Systems	178
History	104	Computer Science	180
Histotechnology	105	Creative Writing	181
Hospitality Management	105	Criminal Justice	181
Human Services	107	Culinary Arts	182
International Business	112	Dance	184
Jewelry	112	Digital Publishing and Graphics Technology	185

Table of Contents

Drama	187	Sociology	251
Economics	188	Sonography	252
Electronics	188	Space Science	254
Emergency Medical Service Technician	190	Spanish	254
Engineering	192	Speech	255
Engineering Design Graphics	192	Study Skills - Developmental	255
English	195	Surgical Technology	256
English as a Second Language - Academic	195	Technical Communications	256
Environmental Science and Technology	197	Travel And Tourism	257
Financial Management	198	Visual Communication Design	258
Fire Protection Technology	199	Vocational Nursing	262
French	200	Welding Technology	263
Geography	201	Women's Studies	266
Geology	201	Writing - Developmental	266
Geomatics/Land Surveying Technology	201	Services for Students	269
German	202	Student Services	270
Government	203	Advising	270
Health and Kinesiology	204	Assessment	270
Heating, Air Conditioning, and Refrigeration Technology	208	Testing Centers	270
History	209	Child Development Center	270
Hospitality Management	210	Counseling and Educational Planning	270
Human Development	211	Career Centers	271
Human Services	211	Cultural Centers	271
Humanities	214	Job Referral	271
International Business	214	New Student Orientation	271
Japanese	215	Services for Students with Disabilities	271
Jewelry	215	Workforce Connection	272
Journalism	216	Student Life	272
Latin	216	Student Rights and Responsibilities	273
Legal Assistant	216	Student Complaint Procedures	273
Management	218	Students' Role in College Decision-Making	273
Marketing	219	Bookstore	273
Mathematics	221	Health Services	273
Mathematics - Developmental	223	ID Cards	273
Medical Coding	224	Field Studies	273
Medical Lab Technology	225	International Studies Program	273
Military Science	226	Reserve Officers Training Corps	274
Music	227	Safety and Security	274
Nursing	230	Campus Facilities	275
Occupational Therapy Assistant	232	Centers	275
Office Administration	233	Parking	275
Personal Fitness Trainer	235	Housing	275
Pharmacy Technician	236	WorkKeys Service Center and Highland Assessment Center	275
Philosophy	237	Veteran's Services	276
Photography	237	Adult and Continuing Education	278
Physical Fitness Technology	39	Programs	278
Physical Science	239	Customized Training Programs	278
Physical Therapist Assistant	239	Registration	278
Physics	240	Refund of Tuition and Fees	278
Psychology	241	Drops and Transfers	279
Quality Assurance	242	Textbooks and Supplies	279
Radio-Television-Film	243	Highland Business Center & Downtown Education Center	279
Radiology	244	Teleconferences	279
Reading - Developmental	247	Adult Education	279
Real Estate	249	Personnel Listings	281
Religion	250	Index	311
Russian	251	Campus Locator Maps	318